



WIRE OUT TRANSFER

Please complete form in its entirety to successfully request a wire transfer. Read ALL instructions. For best results, contact the receiving institution and verify their routing number. In addition ask if there is "Further Credit Instructions" needed.

All information provided in section one (1) must agree with the account information on file at TNECU. If it does not agree or you have made account address/phone changes in the last 30 days TNECU is not allowed by law to wire funds. You can not use a PO Box number for an address; you must use a physical verifiable address.

Once you are finished and agree all information is correct (INCORRECT information will cause the wire to reject – reject fee of \$3.00 will be charged in addition to any other fee) – Print, Sign, and date the form. You may fax (615-741-5007), email, or drop the request at the office for completion. A fee of \$12.00 to wire out domestic will be charged, or a fee of \$45.00 to wire out international will be charged.

DATE	WIRE AMOUNT \$	TNECU ACCOUNT #
(1) Section One – Sending Members Information		
NAME:		HOME PHONE:
ADDRESS:		WORK PHONE:
CITY:	STATE:	ZIP CODE:
		COUNTRY:
DRIVER LICENSE #	STATE:	
(2) Section Two – Receiving financial Institution Information		
RECEIVING INSTITUTION:		
RECEIVING CITY:	STATE:	RECEIVING ROUTING #
(3) Section Three – Further Credit Instructions		
ACCOUNT NAME:		ACCOUNT #
(4) Section Four – Beneficiary Information		
NAME:		ACCOUNT #
ADDRESS:		CONTACT PHONE #
CITY:	STATE:	ZIP CODE:
		COUNTRY:
FURTHER INSTRUCTIONS:		

Signature _____ **Date** _____

Internal Use Only – Employee Verification

Employee Call Back Verification

Staff Name:
Date:
Time:

Employee Transaction Verification Process

Staff Name:
Date:
Time Verification #